

# Research and Program Development Intern

## **AMERICAN PLANNING ASSOCIATION**

Washington, DC

The American Planning Association (APA) is hiring a Research and Program Development intern for its Washington, DC office. This will be a part-time (20 hours/week), paid internship for a term of six months. APA will evaluate and may renew the position at the end of the six-month term.

The intern will work on multiple projects and programs under the supervision of the Research Director. These will include sponsored research projects (Water and Planning, Regional Green Infrastructure Planning for Hazards Resilience, and others), the Sustaining Places Comprehensive Plan Recognition Program, the Smart Cities and Sustainability Initiative, and other projects, programs, and events as required. Tasks may include, but not be limited to, best practice research, database development, preparing and posting website content, organizing meetings/events, assistance in preparing technical documents and proposals, and coordinating with APA members and partners.

The ideal candidate will be a graduate student in City, Urban, and Regional Planning interested in gaining experience and exposure to a wide range of planning issues and topics in a fast-paced environment. He/she should be a self-starter, have excellent time management and written and oral communications skills, and be willing to adapt to and balance multiple assignments.

To apply, please send a resume and letter of interest with the subject line "Research and Program Development Intern Application" to: Anna Read, Senior Program Development and Research Associate, [aread@planning.org](mailto:aread@planning.org).