BHDM

ARCHITECTURE INTERNSHIP
SUMMER 2017

WHO WE ARE:
BHDM Design is a Manhattan-based high energy, spirited and collaborative Interior Design studio.

WHAT WE'RE LOOKING FOR:
As a small (but growing) office, we are seeking a positive and enthusiastic team player that can prioritize and handle multiple projects simultaneously. Successful candidates must have a can-do attitude, an eagerness to learn all aspects of the design business, and the ability to thrive in a fun but fast-paced professional environment. Interns must be able to demonstrate well-developed time management and organizational skills, excellent verbal and written communication skills, problem solving, attention to detail, interpersonal skills, and consistent follow through with all tasks assigned.

JOB DESCRIPTION:
Architecture Intern (Paid)

This role will assist designers in the development and revision of technical drawings and creation of 3D models and renderings.

RESPONSIBILITIES:
• Create high end, photo realistic 3-D models and renderings for interior focused presentations
• Work quickly within tight timelines while delivering accurate and polished work
• Develop technical drawings and 3D models from hand sketches and renderings
• Translate hand sketches, plans and details into scaled, measured drawings
• Assist with developing full design development drawing sets in AutoCAD
• Edit and revise drawings per colleague notes and redlines
• Understand and generate details from section cuts
• Produce drawings in a clean and organized format, developed in accordance with company standards
• Maintain clean, consistent drawings among multiple files through the use of X-refs and layer management

REQUIREMENTS:
• Applicants must be currently enrolled in or a recent graduate of an accredited Architecture or Interior Architecture program
• High proficiency in AutoCAD and Sketch Up (knowledge of V-ray, Rhino, Revit and other rendering software encouraged)
• High proficiency in Adobe Creative Suite (Photoshop, InDesign, Illustrator) for rendering creation
• Proficiency in Microsoft Office (Word, Excel)
• Strong attention to detail regarding design, communication and project execution
• Ability to adhere to project schedules and deadlines while producing high quality, accurate work

APPLICATION PROCESS:
• Applicants must submit a cover letter, resume and portfolio to CAREERS@BHDMDESIGN.COM
• Email subject line to read: JOB POSITION_YOUR NAME
• All complete applications must be submitted by March 31st. Incomplete applications will not be considered.