Supervisor: Michele Dombo, MMD Construction Management

**Title: Design Assistant** 

<u>Description:</u> Honest, hard, and flexible worker needed for a part-time position assisting a construction management professional. The Design Assistant is required to be on-site for multiple site visits. For this reason, you must have your own transportation. The position also requires research skills for projects, understanding of materials, and administrative capabilities to deal with the permit office. A good opportunity for current students or recent grads to get experience with construction, space planning, and the application of design. Students and recent grads will be able to expect some flexibility and a growth of skills from doing hands-on work, as well as greater familiarity with the business aspects of building and renovating spaces.

## **Application Instructions**

- Email <u>michele@mmdconstruction.com</u> introducing yourself (goals, interests, field of study, relevant experience) and your general availability. Resume must be provided in .pdf or .doc format.
  - o (202) 731-1177
- Rate is hourly, negotiable based on experience.
- Starting ASAP, with a starting commitment of 3 months and the likelihood of extension.