EMPLOYMENT OPPORTUNITIES IN THE
NYS OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION

TITLE/GRADE/SALARY HIRING RATE: Assistant Architect, SG-20, item # 9428
(Salary Range: $57,949 - $73,519 plus $1513 annual location pay)

WORK LOCATION: Taconic Regional Office
9 Old Post Road
Staatsburg, NY 12580

NEGOTIATING UNIT: PS&T

JURISDICTIONAL CLASS: Competitive

TYPE OF APPOINTMENT: Provisional

DUTIES AND RESPONSIBILITIES:
Assistant Architects perform professional architectural work in planning and design for the creation, construction, alteration, rehabilitation or restoration of buildings and facilities. Assistant Architects may also perform technical reviews of consultant’s drawings and related details for such factors as compliance with appropriate codes, laws, regulations, and standards; for functional design features; and for cost. Incumbents schedule and otherwise coordinate the activities of engineers, specification writers, estimators and other occupations providing specialized services to their architectural projects. An Assistant Architect may consult with clients or sponsors in providing technical assistance, advice and guidance on architectural and related matters concerning the program, design, and construction stages of a project.

MINIMUM QUALIFICATIONS:
Either 1: six years of architectural experience in design or drafting on buildings requiring multi-discipline trade involvement such as heating, plumbing, and electric. This experience must have been under the direction of a registered architect or professional engineer. Qualifying experience includes work performed on institutional, commercial, healthcare, academic, office, or residential (excluding single family or duplex family homes) buildings. You must explain your level of involvement;

Or 2: an associate's degree in architecture, architectural technology, construction technology, civil engineering technology, or drafting technology with an emphasis on architecture AND four years of architectural design or drafting experience under the direction of a registered architect or professional engineer as described in #1 above.

Or 3: a four year bachelor's degree in architectural/structural engineering studies AND two years of architectural design or drafting experience under the direction of a registered architect or professional engineer as described in #1 above.

Or 4: a five year bachelor's degree in architectural studies or a master's degree in architectural studies AND one year of architectural design or drafting experience under the direction of a registered architect as described in #1 above.

Or 5: an Architect's license, with current registration, from any state or territory of the United States.

OPERATIONAL NEEDS:
- Travel is required and could be extensive.
- Must possess and maintain a valid New York State driver’s license as a term and condition of employment

If you feel you meet the minimum qualifications and are interested in being considered for this vacancy, please send cover letter and resume by November 18, 2015 to:

Garrett L. W. Jobson, RLA
Capital Facilities Regional Manager
NYS OPRHP - Taconic Region
9 Old Post Road, P.O. Box 308
Staatsburg, NY 12580-0308  845.889.3840 Fax: 845.889.8321

Posting Date: November 3, 2015
Posting Ends: November 18, 2015

NYS PARKS, RECREATION AND HISTORIC PRESERVATION IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER